

**Fire Service Training Commission  
REGULAR MEETING AGENDA AND ANNOUNCEMENT**

**Kansas Fire & Rescue Training Institute  
The University of Kansas**

**Thursday, May 20<sup>th</sup>, 2021  
10:00 AM**

The Kansas Fire Service Training Commission will meet in Public via Zoom for a Quarterly Meeting on May 20th, 2021 at 10:00 AM.

Join Zoom Meeting

<https://kansas.zoom.us/j/92053275802>

Meeting ID: 920 5327 5802

Passcode: **858343**

One tap mobile

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+12532158782,,92053275802# US (Tacoma)

Dial by your location

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The following topics will be subject to Fire Service Training Commission consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Fire Service Training Commission.

- 1. Call to Order/Roll Call/Affirmation of Quorum**
- 2. Public Forum-** Public comments are limited to three-minutes. Persons may submit written comments of any length for the Fire Service Training Commission files. Those wishing to address the Commission should notify the [Chair](#), [Vice Chair](#), or the [Director of KFRTI](#) prior to the meeting. At the conclusion of the public forum, individual Fire Service Training Commission members may respond to criticism made by those individuals who have addressed the Commission and may ask staff to review a matter and place it on a future agenda. However, the Fire Service Training Commission members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.
- 3. Consent Agenda-** The Consent Agenda contains items which might require action by the Fire Service Training Commission but are generally routine items not requiring the Commission's discussion. Usually, a single motion will approve all items on the Consent Agenda, including any resolutions. However, a Fire Service Training Commission member may remove any item on the consent agenda and that item will be discussed and voted upon separately.
  - a. Approval of Minutes of February 18, 2021 Kansas Fire Service Training Commission Meeting
- 4. Chair's Report**
- 5. Vice Chair's Report**
- 6. Director's Report**
  - a. **Introducing Dr. D.A. Graham- new Fire Service Training Commission member**
- 7. Financial Report**
- 8. Business**
  - a. **Old Business**
    - i. **Combining and Sharing Resources**
    - ii. **EMS-CEU status**
    - iii. **O2X Regional Workshop status**
  - b. **New Business**
    - i. **Resuming in-person meetings for FSTC meetings**
    - ii. **Training in-person**

**9. Future Agenda Items**

**10. Adjournment**

**Kansas Fire Service Training Commission Meeting**  
**St. Andrews Office Facility**  
**February 18, 2021 - 10:00 AM**

**Attending Commission Members:** Larry Pander, Eric Voss, Mike Roosevelt, Jack Taylor, Justin Ducey, Kevin Flory, Jim Modig, Darin Myers, Mark Neely (Via Zoom)

**Absent Commission Members:** Doug Jorgensen, Rick Mosher

**Attending KULPE Staff:** Kelly McCoy, Mark Thomas, Erin McGruder, Erica Henderson, Sharon Graham, Emily Zentner, Joe Clow, Joliene Lummis, Marissa Marshall, Jenn Johnson, Mark Billquist, Rusty Greene, Ben Green, Pattie Shay (Via Zoom)

**Guests:** Eamonn Burke, O2X Human Performance, Bill Doan (Via Zoom)

**1. Call to Order / Roll Call / Affirmation of Quorum:**

It was determined that a quorum existed. Nine (9) members present at 10:01am.

*Chair Roosevelt* called the meeting to order at 10:01 am

**2. Public Forum:** N/A

**3. Consent Agenda:**

- 1.) Approval of February 18, 2021 Agenda as presented

*Approved as presented.*

- 2.) Approval of December 3, 2020 DRAFT Minutes as written

*There was discussion regarding the requested lack of detail compared to recent minutes. It was determined they are sufficient to meet reporting requirements.*

*Chair Roosevelt* called for a motion to adopt the minutes as presented.

Eric Voss, motioned.

Jack Taylor, seconded.

*Chair Roosevelt* called for a vote: it ***passed unanimously.***

4. **Chair's Report:** Want to thank everyone again for their participation and involvement in getting the Strategic Plan together. I would like to see us use subcommittee's more, and properly utilize them, going forward.
5. **Vice Chair's Report:** Looking forward to the Strategic Plan being a matter of record. Nothing else to report at this time.
6. **Director's Report:** See director's report
7. **Financial Report:** The mid-year financial report was presented by Emily Zentner. After minimal discussion it was approved as presented.

*Chair Roosevelt* called for a motion to adopt the minutes as presented.

Justin Ducey, motioned.

Larry Pander, seconded.

*Chair Roosevelt* called for a vote: it ***passed unanimously.***

## 8. **Business:**

1) **OLD BUSINESS** – N/A

2) **NEW BUSINESS**

**I. Additional use of sub-committees and proper utilization of them. (Mike Roosevelt)**

It was determined that sub-committees will be used going forward.

**II. Combining & Sharing resources (Doug Jorgensen)**

Doug Jorgensen was unable to attend today's session so this was tabled for the next meeting.

**III. Legislative Actions needed next year for funding. (Darin Myers)**

Do something like KLETC has done with tag fees and support our fire service with some more revenue. Some to KFRTI, KSFFA, KSAFC, Police Chiefs, etc. Spread some training dollars around for the individual organizations that would help garner support to move forward with it. This wouldn't be to offset current revenue but to bring additional revenue to the fire service organizations. Kelly shared that he would be hesitant to ask tax payers for additional funding at this time, at least for our operation. Mark Neely echoed Kelly's thoughts. After seeing the proposed budget, almost everyone is taking a 3% to 15% drop in agency funding.

**IV. O2X Regional Workshop – guest presentation, Eamonn Burke**

Kelly introduced the program, his experience with it, the need for mental/emotional health and wellness within the fire service. The fee is \$60,000 for up to 50 students if brought to Kansas. The participation would be split between the regions in the state and the commission entities.

Eamonn Burke then explained that although they are Navy Seals, they found that this training was also very good for the fire serve community. Throughout the process they will work on strength & conditioning, nutrition, injury prevention, sleep, stress mgmt., resilience, post traumatic stress, the difference between post-traumatic stress and post-traumatic stress disorder, and suicide prevention. There is a vast array of pillars of performance that we teach in the class, but it is taught in a way that is very specific to the fire service. The take-away from the O2X Human Performance program is, "If the mind isn't right, and everything isn't right between the ears, typically the rest of the things you're supposed to be doing don't fall into place correctly."

Kelly shared that he would like to bring in a 4-day workshop prior to the end of the fiscal year. Chair Roosevelt asked if this was a beta-test, getting the 'right' 50 people in the room, then assuming the bulk of them have a good experience we can then continue to put this in the budget for more regional deliveries or is that too far down the road. Kelly stated he would see the first 50 folks in this as leaders. Folks that are going to be able to take this back to

their organizations and influence. He would also want them to be representative of our regions and different agencies in the state.

Kelly shared that Kevin Flory had to leave the meeting and asked that no decision be made as his agency does not support it. Mike Roosevelt determined we still had a quorum. No other questions were asked. Mike suggested a sub-committee be convened to discuss this opportunity. He appointed Mr. Kevin Flory since his constituents have concerns, he appointed himself, Eric Voss volunteered as he has questions about stuff we already have out in the state, and Kelly McCoy was appointed as a member of the KFRTI staff.

## 9. Future Agenda Items:

Justin Ducey shared the Strategic Plan with the Fire Marshall's Association of Kansas. Not a future agenda item, just trying to be transparent and he encourages everyone to do the same for your various groups.

Eric Voss shared that Kelly's been trying to get a program provider to give EMS CEU's. Kelly deferred to Ben Green who stated he's at the beginning of the process. Hoping to make it easier for everyone. Any assistance/input he can get from Eric would be greatly appreciated.

O2X Regional Workshop follow-up

Combining and Sharing Resources (Doug Jorgensen tabled item)

## 10. Adjournment:

- *Director Kelly McCoy reported the next meeting will be **May 20, 2021 at 10:00am.***
- *Chair Roosevelt called for a motion to adjourn.*
- *Justin Ducey, motioned.*
- *Darin Myers, seconded.*
- *Chair Roosevelt adjourned the meeting at 11:32 am.*

## Director's Report

**DATE:** May 2021  
**TO:** Fire Service Training Commission  
**FROM:** Kelly McCoy, Director, Kansas Fire & Rescue Training Institute  
**SUBJECT:** Quarterly Director's Report

The mission of Kansas Fire & Rescue Training Institute is to provide accessible, comprehensive training and credentialing for fire and emergency response personnel to promote health and safety in Kansas communities.

Since our last meeting I have had several meetings, both virtual and in-person, discussing various aspects of Kansas Fire & Rescue Training Institute. These meetings are with stakeholders in the Kansas fire service, KFRTI staff, and/ or LPE and University leadership. We continue to focus on our strategic plan and directing our work efforts toward training the State's fire and emergency service personnel.

International Fire Service Accreditation Congress (IFSAC) will be conducting a site visit June 16-18<sup>th</sup> for re-accreditation. A significant amount of effort is being put forth to ensure we have a successful re-accreditation process.

I continue to maintain that the most important work before Kansas Fire & Rescue Training Institute (KFRTI) is the development of instructional excellence in both KFRTI full-time staff, part-time staff, and contract instructors. Our instruction must be informed, consistent, and aligned with best practices in firefighter (adult) learning. To this end, after the development of our Training Methodology document and a revised Instructor Criteria process, our next efforts will be to develop a one-day workshop to train all contact instructors in the training methods we will be using at KFRTI. Mainly, our methodology at KFRTI will be to move away from classroom-based PowerPoint presentations and "move the lecture to the field." Kansas Fire & Rescue Training Institute will employ training based on what is often called, "training in context" or "learning in context." This type of training shows students the big picture (the why) and is focused on the work performed on the streets (the what). Students train under more realistic training conditions, rather than conducting skills in isolation.

### Training

The University of Montana Fire Services Training School (Dr. John Culbertson and Dr. Brian Crandall) visited Lawrence, KS on April 14-15 to deliver two days (16 hours) of training for 12 members of the Kansas Fire Service. The training was specific to training in context, which Montana has been using for many years. Members represented were from Kansas City, KS FD, Johnson County Training Officers Association, Topeka FD, Coffeyville FD, and KFRTI.

KFRTI delivered "live fire" training to 18-year old Liberal High School students on April 21<sup>st</sup>. This was an excellent collaboration between Liberal High School, Liberal FD, Seward County EMS, and KFRTI. KFRTI used a "training in context" methodology to conduct the training and the training was well received. An



email note is attached to the end of this report reflecting the instructor's impression of "training in context."

On April 5<sup>th</sup>, I delivered, along with Dr. Lee Stewart, a 3-hour Crew Resource Management: A Behavioral Approach to Firefighter Safety training course to all staff at KFRTI. This course was intended as a "beta" to further develop the course for statewide delivery to the Kansas fire service. CRM is reflected in Initiative #4 of the 16 Firefighter Life Safety Initiatives: All Firefighters must be empowered to stop unsafe practices.

March 24-25, all staff at KFRTI, including several part-time KFRTI contract instructors, attended an International Society of Fire Service Instructors (ISFSI) two-day virtual professional development conference. The conference was titled, "Transforming Instructor Professional Development Towards a Resilience Future."

I had the opportunity to attend the Kansas Firefighters Association (KSFFA) annual conference in Mulvane, KS April 9-11<sup>th</sup>. I enjoyed the opportunity to speak to the association and introduce myself. Further, I had the opportunity to meet several firefighters from across the State and I enjoyed the fellowship. KSFFA put on a great conference and they should be commended for bringing quality training and exhibitions to the State's fire service.

## **Public Relations**

Early in 2021, and working with KU Endowment (Scott Zerger), KFRTI applied for a State Farm Good Neighbor Citizenship grant and was recently awarded a \$10,000 grant. This marks the second time KFRTI has been awarded a State Farm grant. Consistent with State Farm's focus on home and roadway risk mitigation, the grants have been applied toward Vehicle extrication equipment. This equipment and training remain a free service for Kansas fire service. On April 23<sup>rd</sup>, a local community event was held at State Farm office in Lawrence, KS where State Farm presented a \$10,000 check to KFRTI. Three state representatives were in attendance: Senator Kloos, Representative Amyx, and Representative Highberger. This event was picked up by local media, the Lawrence Journal World.

<https://www2.ljworld.com/news/ku/2021/apr/23/kus-kansas-fire-rescue-training-institute-demonstrates-extrication-tools/>

An article ran in KU News in regard to Montana Fire Services conducting training for KFRTI and members of the Kansas fire service: <https://today.ku.edu/montana-fire-services-training-school-leads-demonstrated-ability-training-event-kansas-fire-rescue>

## **Personnel**

Rusty Greene will move from .5 FTE part-time training program coordinator to contract instructor at KFRTI effective July 31<sup>st</sup>, 2021. The .5 FTE position will not be backfilled.

Marissa Marshall resigned her position at KFRTI effective 04/21/2021. Marissa now works with Film and Media Studies at KU. I am currently considering how to best fill this position.

Email confirmation has been received from the Governor's Office of Appointments that D.A. Graham will replace Jim Modig as the KU Representative on the Fire Service Training Commission. Dr. Graham is awaiting completion of final processing from the Governor's office.

## Equipment

Two new 3M Scott™ Air-Pak™ X3 Pro SCBA were ordered. When these arrive, KFRTI will have six (6) new SCBA for use in training environments. These SCBA are completely NFPA compliant.

The process to replace the 2005 Columbia Freightliner Semi is underway, specs have been developed and the RFP has been put out to bid.

## Strategic Plan

### Key Performance Areas

#### 1. Quality Instruction and Curriculum

- a. Goal 1: Establish Instructor qualifications
  - Certification Program: Identified key test coordinators and evaluators.
  - Continued the Coordinator Quarterly conversations via zoom.
  - Hosted Instructor C training in context training event for local training officers.
  - Crew resource Management training presented to all KFRTI staff.
  - Instructor Criteria and Training Methodology documents completed.
  - Finalizing contract instructor onboarding and training process.
  - Review of “training program manager” program.
- b. Goal 2: Create a Volunteer and Officer Development Program
  - Course Outline complete. Survey still needed.

#### 2. Accessible Instruction

- a. Goal 1: Develop flexible training models to include blended and online learning models.
  - Experimented with remote assessment for Officer 1 skills exam.
  - Certification project work for all levels may now be submitted digitally, allowing for quicker feedback and grading.
  - Developing a hybrid/online Driver/Operator curriculum so that face to face classroom instruction can be reduced and more emphasis is placed on skills training.
  - Fire Officer I and Fire Inspector I are being offered online in a hybrid format. Fire Officer II and Fire Inspector II will be complete July 2021.
  - Updating curriculum to meet new JPRs for NFPA 1006, 2021 edition.
  - Special Operations: exploring options to “move lecture to the field.”
  - Revising Instructor I and II delivery models to streamline student experience.
- b. Goal 2: Address training needs of rural counties.
  - Administered 27 Certification Exams in rural counties.
  - Reduced the minimum registrations needed for the mobile training props especially for lightly settled rural counties in the state.

- Fire Officer program courses have been marketed to North Central, Southwest, and Southeast Regions in the State, these are predominately rural Regions.
- Removing Kansas EMS requirements for Special Operations certification courses for NFPA 1006, 2021 edition.

### 3. Props and Facilities

- a. Goal 1: Implement a Plan for Location and Sheltering of the Props

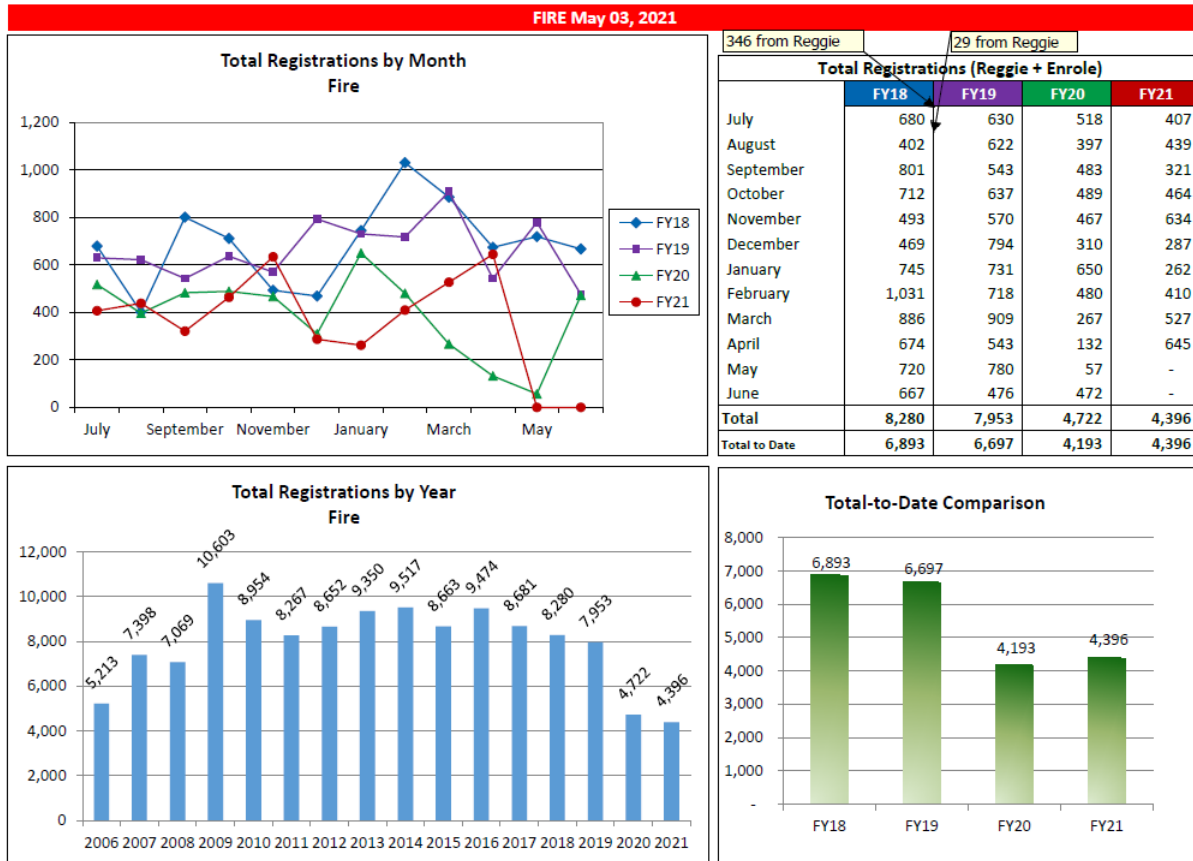
### 4. Communication and Partnerships

- a. Goal 1: Develop a comprehensive communications and marketing plan.
  - Website has been reworded and simplified. Currently in transition to new website, should be done end of May.
  - Uniforms for staff and contract instructors implemented.
  - Two positive media mentions since last Commission meeting.
  - Email distribution lists completed by Region.
- b. Goal 2: Partner with other organizations to share resources, training, opportunities, and conferences.
  - Continued work with Camp Fury, scheduled to be back in person Fall of 2021.
  - Met with Carrie Callen, Head Coach of Kansas Rowing, and two of her staff to begin planning a water rescue course for the KU Rowing staff and other regional partners Summer 2021.
  - Hosted Zoom Quarterly Conversation with Kansas Community College Fire Science Programs.
  - Collaboration with Liberal High School, Liberal Fire Department, and Seward County EMS to deliver live fire training.
  - The Fire Officer program area is partnering with community colleges to serve as host sites for the Capstone seminar in hybrid delivered courses.
  - Cooperative partnership with Kansas State Fire Marshal Office Emergency Response Division to improve Structural Collapse Technician and Hazardous Materials courses and certification processes.
  - Involved with SCAFFA annual training conference planning.

### 5. Agency Enhancement

- a. Goal 1: Review and Revise internal processes and procedures.
  - Preparing for the June IFSAC Accreditation Site visit.
  - 10 of our most used test banks are now functional in the PAR system.
  - All exams are now being graded in-house improving our testing turnaround time.
  - Students and Instructors now receive a testing report with information on how students scored in JRP categories or Chapter breakdowns. The plan is to continue to improve this report so it gives as much information as we can gather.
  - Special Operations SMEs and instructors have been meeting to discuss ways to move toward performance-based training methods.

- b. Goal 2: Foster continued quality relationships among commission and staff with face-to-face meetings including rotating location.



**Email from Liberal High School Fire Science Instructor following our Training:**

*Good Morning,*

*I don't have Erin's email, so if you would pass this along to her I would greatly appreciate it.*

*I would like to say thank you for the training opportunity afforded to our kids yesterday. As I stated at the end of it, the last time we did this it turned out to be just a means to fulfill a simple JPR in regard to a live burn; yesterday's training was much, much more than that.*

*Our kids had been taught the skills as per the sheets, but the way everything worked yesterday they were able to put many things into practice as it would be on a fire ground...repeatedly. As such it adds a great deal more to the simple act of donning, doffing, stretching hose, etc., and it is, for lack of a better term, imperative that they know and understand how all of it fits together on a scene.*

*From a personal standpoint, I knew our kids would be nervous, and overcoming that, at least to a certain level was really nice to see. Also, I could see them gaining confidence in themselves through each evolution, as well as becoming more proficient as the day went along, which is even better to notice.*

*Your training method is solid, and it is how we will teach our kids in the future.*

*Thanks again, and we look forward to doing this again next year. It will be a while before I have a firm date, as I have to see who is enrolled and go from the latest date in regard to who will be 18 during the school year.*

*Thank you so much,*

*Wes*

*--*

*Wes Fox--230*

*Fire Science and LPSS Teacher*

*Liberal Fire Department Volunteer Firefighter*